The MMTF’s mission is to support multimodal transportation planning, policy, and a balanced transportation system that provides mode options for the diverse needs of all surface transportation system users. The task force was formed in summer 2016. The Steering Committee will share the high priority issues and associated action items that the Task Force will focus on for the coming year.

Welcome and introductions
Toks introduced Steering Committee members and asked everyone in the room to introduce themselves.

Purpose of the MMTF
Toks provided brief background on the charter mission, goals, and objectives.

Background, accomplishments, and meetings to date
Toks provided a brief summary of accomplishments and meetings to date, including:
- Accomplishments: Charter and the current and emerging action items (to be discussed further later on in the meeting)
- Meetings: kick off meeting at the SCOP, SCOPM, and SCOE Summer Meeting in San Antonio, task force meetings on odd months, and Steering Committee meetings on even months

SCOH Resolution - Direction on Flexibility in Design Standards
Patricia Bush, AASHTO, provided a presentation on the Resolution as it relates to the MMTF committee.
  - Coordination opportunities with Steering Committee member Scott Woodrum’s participation in efforts related to the Resolution.
  - The Subcommittee on Design is underway with a minor restructuring. In the next 18 months, a Technical Committee on Public Transportation Facilities Design will be established. Also focusing on increasing communications within the Committee.
  - Updated and expanded guidance on low volume road design has been developed. This publication is undergoing committee review, and will be available next summer.
  - Work on the 2nd Edition of the Pedestrian Guide is nearing completion. This publication was developed as part of a NCHRP project and should be released next year.
  - Work on the 5th Edition of the Bike Guide is also underway. The NCHRP project is expected to wrap up next fall, so you may see the new Bike Guide in mid to late 2018.
  - Looking at adding more explicit language on flexibility to the Green Book
Current and emerging issues next steps

- Communication and messaging – Toks shared the first MMTF Newsletter with attendees.
- Policy and legislation – Toks shared the MMTF Complete Streets/Multimodal Implementation Survey with attendees. It will be submitted as a proposed Snapshot to NCHRP 8-36. It was asked if one response would be requested from each State DOT or if multiple responses would be allowed. The Steering Committee will discuss how to handle this.
- Project development and delivery – Rachel shared that a proposed domestic scan on Accommodating Additional Modes in Existing Right of Way has been submitted for consideration to NCHRP 20-68A.
- Tools – Rachel announced that there will be a webinar to share a Multimodal LOS tool used by Virginia DOT. The date is to be determined, but an announcement will be sent to the task force.

Open discussion
The attendees asked where/how the MMTF will fit in with the proposed committee restructuring effort. That is still being determined, but the task force chairs are keeping up with the status of the effort.

Closing
The next task force meeting will be on January 4, 2017.